

WINDLE INTERNATIONAL KENYA
INVITATION TO TENDER

Tender Notice-Advert

Windle International Kenya (WIK) – is a humanitarian education organization providing education to refugees and needy students.

A: TASK

Windle International Kenya invites tenders from qualified firms for the following category:

DESCRIPTION	REFERENCE NUMBER
Accommodation and Hotel Services-Lokichar	REF.NO.WIK/KKM/0042025

B. QUALIFICATION

Eligible contractors are invited to tender for the provision of Accommodation and Hotel services in Lokichar, Turkana County and its environs on behalf of WIK Kakuma. Bidders must meet the following minimum requirements; submissions with relevant documents will be considered for further evaluation:

- Must be a registered company (attach Certificate of Incorporation).
- Attach PIN/VAT registration and Tax Compliance Certificates (verifiable from KRA website).
- Attach audited accounts for the last two (2) years or bank statements for the last six (6) months.
- Attach CR12 form.
- Attach duly filled Request for Quotation available at the WIK Kakuma Office or can be accessed and downloaded from the ‘Tenders’ tab on the [nal](#) website
- Attach duly filled WIK Business Questionnaire. Windle Internatio
- ALL attached documents MUST be valid.

C. COMPLETED QUOTATION DOCUMENTS

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Quotations and business questionnaire forms can be picked up from the WIK Office in Kakuma , or can be accessed and downloaded from the ‘Tenders’ tab on the [Windle International](#) website-<https://windle.org/tenders.html> . All quotations must be submitted via email to: rfq@windle.org. Please note that no physical submissions will be accepted. The deadline for submission is **1000 AM, December 1st 2025**. Bids submitted after the deadline will not be accepted.

D. CANVASSING

Any form of canvassing, either directly or indirectly, will lead to disqualification of the tender. Windle International Kenya reserves the right to reject or accept any quotation. Only successful bidders will be contacted.

Phoebe Cheno



Procurement Officer

Windle International Kenya



WINDLE INTERNATIONAL KENYA